

**Objective:** To understand business world and personal strength and weaknesses in order to manage challenging situation/person and communicate on different levels.

**Key Competences:** Identifying, planning and managing own business life.

**Indicative Needs / Tasks:** Using plan for business life in order to understand, practice and change it.

**Target Group:** Final-year students.

**Outcomes:** Upon completion of the training each person will be able to:

create own plan for business life; realize what the employer requests; learn how to resolve conflicts (with their selves and others) efficiently and effectively; understand the difference among business, knowledge and skills; get to know own strengths and weaknesses; understand the meaning of business culture; and communicate effectively.

**Indicative Content:**

- Difference between knowledge/job/skills
- Reflection on yourself, others and environment
- What companies seek from newly employees?
- Different ways of problem solving
- Exercise on problem solving and feedback

**Duration:** 2 days (from 10 am till 5 pm)

**Language:** Serbian, English

**Keywords:** Business life planning, knowledge, job, skills, personal strengths and weaknesses, and communication

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